

Lake Forest Garden Club Board Meeting: September 3, 2021--Draft

Attendees:

13 attendees: Pat Chong, Sandy Ueek, Ramilla Lewis, Nadine Melberg, Carol Giovinazzo, Joann Gillespie, Cheryl Weaver, Noel De Sota, Diane Boeck, Latha Kumar, Barbara Foster, Ann Breuer, Roxana Aird.

The meeting was called to order by President Pat Chong at 9:10 a.m.

Treasurer's Report:

Joann Gillespie reported an opening balance of \$15,935.01. August checks and withdrawals totaled \$969.49. Deposits totaled \$40.00. August's closing balance was \$15,005.52. The treasurer noted that Check 3254 has not cleared. It was a reimbursement for hospitality expenses for the tree planting ceremony. In addition, a membership check has not been presented for deposit yet.

The treasurer also noted that following revision, the 2021-22 budget shows a deficit of \$2141.95. The budget will be presented to the membership at the October meeting.

Membership:

Ramilla Lewis reported that there are 96 or 97 members, and that new members continue to join and membership renewals continue to come in. The hard copy of the directory will be prepared in October.

Ways and Means:

Anne Bruer asked for clarification on what succulent supplies the club already has and what items still need to be acquired. It was agreed that soil is the greatest need. Anne will seek soil donations from Green Thumb, and will check with Ginny Bayliss to see if she can still store the donated soil in her garage. Anne will also contact her co-chair, Marilyn Hill, to bring her up to date; Marilyn is out of town for the summer.

Committee Reports:

Programs:

Programs chair Sandy Ueek reviewed the plans for the September meeting. It was decided that committees will have tables with signs prepared by Latha where they will describe the committee's job and have sign-up sheets for potential volunteers. Once the meeting begins, officers will introduce themselves and explain their jobs. Parliamentarian Barbara Foster will monitor time so no one speaks for too long. New members will be asked to stand up so they can be welcomed. Following the meeting, the seed sorting activity will take place.

Following discussion, it was decided that the raffle for the Disney tickets will be postponed to the December meeting. This will allow for more publicity and more ticket sales, raising more funds for the club. The raffle will be open to the public, and will be publicized in the club newsletter and with the Lake Forest Women's Club.

The December meeting will feature a potluck lunch again. Sandy will check with the El Toro choir and Soundsation vocal group to see if either group would be available to perform at the December party. Since the club only has use of the room until 1 p.m., it was suggested that the performance be scheduled before the luncheon portion of the meeting.

Sandy also stated that October's speaker will be Florence LeFranc, who will give a presentation on the use of herbs from the garden to help in cold and flu season. The October meeting will also feature a

Halloween costume contest. The speaker will be asked to pick the winners. Contestants will be encouraged to arrive on time so everyone can see their costume.

Sandy is still working on the November meeting, which may feature the Irvine Water District. January's meeting will have a presentation on roses by Kay Abrams, and Pennie Louwers will give a spring presentation on plumerias. People can bring plumeria clippings to be sold as a fundraiser.

Hospitality:

Hospitality chair Cheryl Weaver asked for input on appropriate snack and drink options. It was decided that for the first couple months due to COVID concerns, that water be provided in small plastic bottles, and that individually wrapped snacks be used. Coffee and tea will also be available.

Chairs will be set up for meetings with space between each to provide social distancing. Masks must be worn at the meeting, and the unvaccinated will be asked to please socially distance from other members. The tables for committee presentations will be set up similarly to last year. Carol Giovinazzo will check with the new Beach and Tennis Club manager to see if the club can use the back room as well as the main room for the meeting, giving more space for the table set up.

Newsletter:

Latha Kumar was complimented on the summer newsletter. Latha suggested choosing a new logo that could be used both for the newsletter and any other printed materials the club uses. She brought some possible logos to review. Barbara Foster suggested bringing up the matter to the general membership. The board chose a couple of the potential logos, and Latha will have a table at the September meeting with two new options and the old logo for all the members to review.

Pat Chong felt that her President's message in the first newsletter repeated information in other newsletter articles, so she asked that newsletter submissions be sent both to her and Latha in the future, giving her time to adjust the President's message. The deadline for September's newsletter will be Sunday, Sept. 12.

New Business: Storage Unit and Zoom License Renewal

Ginny Heard was not at the meeting, but reported that the club has a new storage unit at American Mini Storage, and everything has been successfully moved there from the old storage unit. The new unit, B-202, is larger, but the rent is \$40 per month cheaper than the old unit. The unit is on the ground floor. The facility requires a code for entry, and there are six keys for the unit. Ginny moved in some shelves to keep the contents organized. The unit has poor lighting, so a flashlight or camp lantern needs to be left inside.

Ginny went through the club's old printed materials and sorted out materials that could be reused to save costs; all they would need is stickers with new dates.

Ginny also asked if she should renew the annual Zoom license. It was agreed that Zoom was needed in case meetings have to return to a virtual format. Cheryl Weaver made a motion that the club pay \$149 to renew Zoom for the year September 2021-September 2022. Nadine seconded the motion. The motion passed.

The meeting adjourned at 10:42 a.m.

Respectfully submitted,

Roxana Aird, Recording Secretary